

NORTH DAVIS SEWER DISTRICT
Minutes of Board Meeting held March 10, 2022

Minutes of the regularly scheduled Board Meeting held at the District offices located at 4252 West 2200 South, Syracuse, UT 84075 on Thursday, March 10, 2022 at 6:00 p.m.

MEMBERS PRESENT: Joy Petro, Board Chair; Joe Paul, Vice Chairman; Kent Bush, Treasurer; Stan Hamblin; Anna Stanton; Dave Maughan; Howard Madsen; Brian Vincent; Kevin Cowan, District Manager; Angela Lupcho, Clerk. Anna Stanton and Joe Paul participated electronically.

ALSO PRESENT WERE: Myron Bachman, Plant Superintendent; Steve Lamb, Collection System Superintendent; Ken Burgener, Lab Director; Jason Stansfield, Network Administrator; Jonas Reeder, Pretreatment Coordinator; Marianka Sochanska, Brown & Caldwell Engineering; Mitch Dabling, Jacobs Engineering.

DECLARATION OF CONFLICTS OF INTEREST

- Chairwoman Petro asked whether any board members had any potential conflicts of interest on any of the agenda items. None were noted.

MINUTES OF THE MEETING HELD FEBRUARY 10, 2022

- Minutes of the meeting held February 10, 2022 were approved on motion by Mr. Hamblin and seconded by Mr. Bush. All were in favor.

PRESENTATION REGARDING EXCESS LIABILITY LIMITS

Mr. Darrell Child-

- A presentation was given to review the District's excess liability limits which is currently \$10 million. The Utah Governmental Immunity Act does not give immunity to water or sewer districts. Many entities are increasing the limits to \$15 to \$20. The District's coverage was last reviewed 15 years ago. Mayor Maughan asked for more relative statistics to help the District decide. Board Chair Petro asked about the cost to increase to \$15 million coverage and Mr. Child stated that it would be approximately \$8,000 to \$10,000 and would be happy to present options at a future meeting. Board members requested to see the options presented at the May meeting.

CONSIDERATION OF APPROVAL OF CHANGES TO BANK OF UTAH AUTHORIZED SIGNERS FOR BANK ACCOUNTS

Ms. Angela Lupcho-

- Bank of Utah has requested that the Board be presented with the changes to the authorized signers for the District's bank accounts. The changes include the removal of David Tafoya, M. Andy Dawson, and Anna Stanton and the addition of Joy Petro, Joe Paul, and Kent Bush.
- Moved by Mr. Bush to approve the changes of the authorized signers for the District's bank accounts and seconded by Mr. Hamblin. All were in favor.

CONSIDERATION OF APPROVAL OF ORDINANCE NO. 2022-A

- "An Ordinance amending section 2-2-5 of the North Davis Sewer District Ordinances by adopting a new section 2-2-5 and providing for an effective date." The change provides for the organization of the Board of Trustees in even-numbered years in order to correlate with municipal elections held in November of odd-numbered years.
- Moved by Mayor Maughan and seconded by Mayor Vincent to approve Ordinance No. 2022-A. Roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Stan Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.



CONSIDERATION OF APPROVAL OF RESOLUTION NO. 2022-01

- “A Resolution amending the annual meeting schedule of the Board of Trustees of the North Davis Sewer District for the year 2022 and rescheduling the April 2022 meeting.” Due to scheduling conflicts with the WEAU Conference where at least three of the board members are going to be out of town, Board Members were provided with the option to reschedule the April board meeting or to cancel the April meeting and meet again at the May 12, 2022 meeting that has already been scheduled.
- Moved by Mayor Vincent and seconded by Mayor Madsen to cancel the April board meeting due to the WEAU scheduling conflict. All were in favor.

ENGINEERING AND CONSTRUCTION UPDATES – BROWN AND CALDWELL

Ms. Marianka Sochanska -

- **Hill Field Road Design:**
This project includes work from the Master Plan and will include the replacement and upsizing of the existing sewer line to 18- and 21- inch sewer mains and adjusting the flow splits to send all the flow south. The existing pipe is in poor condition and needs to be replaced as well as needing increased capacity for growth. Surveyors and utilities are on site. Engineers are beginning overall alignment evaluation and are beginning coordination with Layton City and UDOT. 30% design submittal in April.
- **Mutton Hollow Replacement:**
This project includes work on the downstream portion of the “East Outfall Phase 4” project as detailed in the Master Plan. Kaysville City is planning to reconstruct Mutton Hollow Road from Main Street to Fairfield in 2022 so this portion of the project will upsize the sewer ahead of the Kaysville City work. The 21- and 24- inch sanitary sewer will be replaced with 30 inch line. Contractor mobilization is pending material deliveries in May. Partial Notice to Proceed is anticipated in March and a preconstruction meeting will be held at the end of March.
- **CIPP 9 – Lining Project 9 Construction – 4000 West & 4500 West:**
This project includes lining up to 6,215 feet of 36-inch to 60-inch diameter piping along 4000 West and 4500 West using the UV cured CIPP method as well as manhole rehabilitations for all manholes in the project. There will be two sections. The last manhole has been inserted before they begin lining on 4500 West. The contract ends in June.
- **CIPP 10 – Lining Project 10 Construction – 4000 West & Roy:**
This project includes lining high priority segments of the collection system with UVCIPP Liner and were identified as part of the Master Plan and recent CCTV conducted as part of the ongoing asset management plan. Pre-construction meeting will be held in the next few months and start of the construction will depend on materials arrival in Spring or Summer.
- **Manhole Rehabilitation Project 1 – Gordon Avenue:**
This project includes rehabilitation of 15 manholes in Gordon Avenue. Details are still to come on timing of this project.
- Change Order 05 was presented for CIPP Lining Project 8 for a reconciliation for quantity underruns for -\$174,430.70 and reconciles the final contract amount with the amount paid to the Contractor. Moved by Mayor Maughan and seconded by Mr. Bush to approve Change Order 05. Roll call vote was taken: Joy Petro – yes; Joe Paul – yes; Kent Bush – yes; Stan Hamblin – yes; Anna Stanton – yes; Dave Maughan – yes; Howard Madsen – yes; Brian Vincent – yes. Voting was unanimous.



ENGINEERING AND CONSTRUCTION UPDATE, PLANT DISCHARGE RELOCATION - JACOBS
ENGINEERING

Mr. Darren Lowe-

- Contractors are continuing to fuse and lay pipe. One-third of the length has been completed so far. Compaction is done as pipe is laid to avoid floating.
- Pump station 90% design is completed. Bidding scheduled for May 2022 and expected contract award in June 2022. Plans showing the design and the location of the pump station were shown.

MANAGER'S REVIEW

- A final request was made for confirmation for attendance of Board Members for the WEAU conference scheduled for April 12-15. Please let Kevin know if you plan to attend.
- Kevin let Mr. Paul and Mayor Vincent know that he can set a date for a tour of the facility when it is convenient.
- The District has an Operator's Challenge team of four plus a coach. There are also 3 or 4 employees judging the competition this year.

CHAIRMAN'S REVIEW

- Mr. Bush brought up the concept of xeriscaping District property to conserve water due to the drought. Mr. Bachman stated that he considered it while preparing the landscaping contract but there were more negatives including dust and the cost to bring in gravel, and increased heat around the buildings. Mayor Maughan pointed out that the farmers won't have enough water this year and that may affect our land tenants' ability to pay.

ADJOURNED

Moved by Mayor Maughan and seconded by Mr. Hamblin to adjourn at 7:25 p.m. All were in favor.

Approved Angela Lyacho 5/12/2022
Clerk of Board Date

