



Sole Source Procurement Checklist

Date:

Post the following on District Website: (seven consecutive days before purchase, except emergency purchases)



North Davis Sewer District hereby gives Notice of Sole Source Procurement of ATI Analytical Hazardous Gas and Chlorine Instrumentation Parts

1. Description of item to be procured by Sole Source:

2. District contact to obtain information about the sole source procurement and answer questions:

3. Earliest date that the Sole Source procurement will be made:

4. Reason for using Sole Source method of procurement:

- a. Only one source exists
- b. Compatibility of equipment, technology, software, accessories, parts, or service
- c. Use for trial or testing
- d. Transitional costs to change to new equipment etc. are unreasonable
- e. Other

5. Length of time for Sole Sourcing this item:

6. Comments:

7. Dates posted:

Begin Date:

End Date:

Approvals:

Above information posted on website by:

Approval by Purchasing Agent

Digitally signed by Myron Bachman
DN: cn=Myron Bachman, o=NSD, ou, email=mbachman@ndsd.org, c=US
Date: 2018.01.02 16:30:40 -0700

Date:

Approval by District Manager

Digitally signed by Kevin Cowan
DN: cn=Kevin Cowan, o=North Davis Sewer District, ou, email=kcowan@ndsd.org, c=US
Date: 2018.01.02 17:15:14 -0700

Date: