



Sole Source Procurement Checklist

Date:

Post the following on District Website: (seven consecutive days before purchase, except emergency purchases)



North Davis Sewer District hereby gives Notice of Sole Source Procurement of Ashbrook Belt Filter Press, and Gravity Belt Thickener Parts

- Description of item to be procured by Sole Source:
- District contact to obtain information about the sole source procurement and answer questions:
- Earliest date that the Sole Source procurement will be made:
- Reason for using Sole Source method of procurement:
 - a. Only one source exists
 - b. Compatibility of equipment, technology, software, accessories, parts, or service
 - c. Use for trial or testing
 - d. Transitional costs to change to new equipment etc. are unreasonable
 - e. Other
- Length of time for Sole Sourcing this item:
- Comments:
- Dates posted:

Begin Date:

End Date:

Approvals:

Above information posted on website by:

Approval by Purchasing Agent Digitally signed by Myron Bachman DN: cn=Myron Bachman, o=NDS, ou, email=mbachman@ndsd.org, c=US Date: 2018.01.02 10:26:44 -0700

Date:

Approval by District Manager Digitally signed by Kevin Cowan DN: cn=Kevin Cowan, o=North Davis Sewer District, ou, email=kcowan@ndsd.org, c=US Date: 2018.01.02 15:18:47 -0700

Date: