



Sole Source Procurement Checklist

Date: January 2, 2018

[Submit Form](#)

Post the following on District Website: (seven consecutive days before purchase, except emergency purchases)



North Davis Sewer District hereby gives Notice of Sole Source Procurement of JDV shaft-less conveyor parts.

1. Description of item to be procured by Sole Source:

JDV shaft-less conveyor parts.

2. District contact to obtain information about the sole source procurement and answer questions:

To obtain additional information about this purchase contact Myron Bachman at
(801) 825-0712 or 801/728/6830 Direct.

3. Earliest date that the Sole Source procurement will be made:

4. Reason for using Sole Source method of procurement:

- a. Only one source exists
- b. Compatibility of equipment, technology, software, accessories, parts, or service
- c. Use for trial or testing
- d. Transitional costs to change to new equipment etc. are unreasonable
- e. Other Best interest of the District

5. Length of time for Sole Sourcing this item:

This procurement will be valid until December 31, 2018.

6. Comments:

Only one supplier of parts.

7. Dates posted:

Begin Date: January 3, 2018

End Date: January 10, 2018

Approvals:

Above information posted on website by:

Jason Stansfield

Approval by Purchasing Agent

Myron Bachman

Digitally signed by Myron Bachman
DN: cn=Myron Bachman, o=NSDD, ou, email=mbachman@ndsd.org, c=US
Date: 2018.01.02 09:13:15 -0700

Date: 1/2/18

Approval by District Manager

Kevin Cowan

Digitally signed by Kevin Cowan
DN: cn=Kevin Cowan, o=North Davis Sewer District, ou, email=kcowan@ndsd.org, c=US
Date: 2018.01.02 09:13:21 -0700

Date: 1/3/18