



# Sole Source Procurement Checklist

Date:

Post the following on District Website: (seven consecutive days before purchase, except emergency purchases)



## North Davis Sewer District hereby gives Notice of Sole Source Procurement of Ovivo Wastewater Equipment

1. Description of item to be procured by Sole Source:

All proprietary parts associated with Ovivo wastewater process equipment. Includes draft tube mixers, clarifier drives, trickling filter mechanisms, etc.

2. District contact to obtain information about the sole source procurement and answer questions:

To obtain additional information about this purchase contact Myron Bachman at (801) 825-0712 or 801/728/6830 Direct.

3. Earliest date that the Sole Source procurement will be made:

4. Reason for using Sole Source method of procurement:

- a. Only one source exists
- b. Compatibility of equipment, technology, software, accessories, parts, or service
- c. Use for trial or testing
- d. Transitional costs to change to new equipment etc. are unreasonable
- e. Other

5. Length of time for Sole Sourcing this item:

This sole source procurement will be valid until December 31, 2018.

6. Comments:

This equipment is so specialized there is no other option to obtain parts. There may be multiple purchases throughout the year.

7. Dates posted:

Begin Date:

End Date:

### Approvals:

Above information posted on website by:

Approval by Purchasing Agent

Digitally signed by Myron Bachman  
DN: cn=Myron Bachman, o=NSD, ou, email=mbachman@ndsd.org, c=US  
Date: 2018.01.02 10:35:37-0700

Date:

Approval by District Manager

Digitally signed by Kevin Cowan  
DN: cn=Kevin Cowan, o=North Davis Sewer District, ou, email=kcowan@ndsd.org, c=US  
Date: 2018.01.02 12:24:47-0700

Date: