



Sole Source Procurement Checklist

Date: January 2, 2018

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Post the following on District Website: (seven consecutive days before purchase, except emergency purchases)



North Davis Sewer District hereby gives Notice of Sole Source Procurement of Skydandee Machine Shop

- Description of item to be procured by Sole Source:
Fabricated shaft bearings, misc wastewater equipment couplings, welding and machining of damaged wastewater equipment shafts. Emergency machining.
- District contact to obtain information about the sole source procurement and answer questions:
To obtain additional information about this purchase contact Myron Bachman at (801) 825-0712 or 801/728/6830 Direct.
- Earliest date that the Sole Source procurement will be made:
- Reason for using Sole Source method of procurement:
 - a. Only one source exists
 - b. Compatibility of equipment, technology, software, accessories, parts, or service
 - c. Use for trial or testing
 - d. Transitional costs to change to new equipment etc. are unreasonable
 - e. Other Best interest of the District
- Length of time for Sole Sourcing this item:
This machine shop sole source procurement will be valid until December 31, 2018.
- Comments:
Skydandee has worked with the District for several years and has shown to give the District the best service and cost on our specialized wastewater equipment machining needs.
- Dates posted:

Begin Date: January 3, 2018

End Date: January 10, 2018

Approvals:

Above information posted on website by: Jason Stansfield

Approval by Purchasing Agent Myron Bachman

Digitally signed by Myron Bachman
DN: cn=Myron Bachman, o=NDS, ou, email=mbachman@ndsd.org, c=US
Date: 2018.01.02 10:23:44 -0700

Date: 1/2/18

Approval by District Manager Kevin Cowan

Digitally signed by Kevin Cowan
DN: cn=Kevin Cowan, o=North Davis Sewer District, ou, email=kcowan@ndsd.org, c=US
Date: 2018.01.02 10:24:07 -0700

Date: 1/3/18