



Sole Source Procurement Checklist

Date: January 2, 2018

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Post the following on District Website: (seven consecutive days before purchase, except emergency purchases)



North Davis Sewer District hereby gives Notice of Sole Source Procurement of UPS Batteries for plant computers and LCP's

1. Description of item to be procured by Sole Source:

Werker and or Duracell UPS Batteries

2. District contact to obtain information about the sole source procurement and answer questions:

To obtain additional information about this purchase contact Myron Bachman at
(801) 728-6830

3. Earliest date that the Sole Source procurement will be made:

4. Reason for using Sole Source method of procurement:

- a. Only one source exists
- b. Compatibility of equipment, technology, software, accessories, parts, or service
- c. Use for trial or testing
- d. Transitional costs to change to new equipment etc. are unreasonable
- e. Other Best interest of the District

5. Length of time for Sole Sourcing this item:

This bid is to be valid for one year, ending on December 31, 2017.

6. Comments:

The District has tried many vendors of different batteries and has found these are the only two
batteries that seem to be able to last three years.

7. Dates posted:

Begin Date: January 3, 2018

End Date: January 10, 2018

Approvals:

Above information posted on website by:

Jason Stansfield

Approval by Purchasing Agent

Myron Bachman

Digitally signed by Myron Bachman
DN: cn=Myron Bachman, o=NDS, ou, email=mbachman@ndsd.org, c=US
Date: 2018.01.02 09:26:14 -0700

Date: 1/2/18

Approval by District Manager

Kevin Cowan

Digitally signed by Kevin Cowan
DN: cn=Kevin Cowan, o=North Davis Sewer, ou=District Manager, email=kevcowan@ndsd.org,
c=US
Date: 2018.01.02 10:24:11 -0700

Date: 1/3/18